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| --- |
| **Date Prepared:** (DD MMM YYYY) |

| CORPORATE INFORMATION |
| --- |
| **Use** [**Additional Information**](#Additional_Information) **for relevant material not addressed**

| Corporate Name:  | [Provide Legal Business Name, eliminate acronyms] |
| --- | --- |
| CaGE CODE / UEI number: |  |
| **Corporate Business Type (please check appropriate box)** |
| **Reseller:**  |[ ]  **Service Provider:** |[ ]  **Integrator:** |[ ]  **Original Equipment Manufacturer (OEM)** |[ ]
| **Other (Specify):** [ ]  | Specify “other” type of business here |
| Corporate Mission:  | [Provide Input] |
| Corporate Website | [Provide Input] |
| Corporate HQ Address | [Provide Input] |
| Small Business Information  |
| **Is this a small business concern?**  **Yes:** [ ]  **No:** [ ]  |
| **If yes, has this company met with the DISA/JFHQ Office of Small Business Programs (OSBP)?** **Yes:** [ ]  **No:** [ ]  **N/A:** [ ]  |
| **If yes, please indicated date of OSBP meeting? (**Month/Year**)** |
| Acquisition Information |
| **Does your company/sector have any ongoing bids or source selections submitted to DISA/JFHQ? Yes:** [ ]  **No:** [ ]  |
| If yes, please list RFQ/RFP information:1.
 |
| **Is/has your company responded to any current DISA/JFHQ-issued RFIs? Yes:** [ ]  **No:** [ ]  |
| If yes, please list RFI information:1.
 |
| **Does your company currently act as the Prime or Subcontractor on any DISA/JFHQ contracts? Yes:** [ ]  **No:** [ ]  **N/A:** [ ]  |
| If yes, please list contract information (i.e. Contract Number, Title, Program Supported, Contract Ceiling, and Prime/Sub status):  |

 |
| Corporate Contact Information |
|

| POC Name and Title | [Provide Input] |
| --- | --- |
| POC Email | [Provide Input] |
| POC Phone (Office) | [Provide Input] |

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| MEETING REQUIREMENTS |
| --- |
| **Use** [**Additional Information**](#Additional_Information) **for relevant material not addressed.**  |
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| **Product Briefing/Demonstration** |[ ]  **Small Business Assistance** |[ ]
| --- | --- |
| **Meeting – Technical Exchange (TEM)** |[ ]  **Meeting – DISA/JFHQ Senior Leader (Identify below)** |[ ]
| **Meeting – Program or Manager (Identify below)** |[ ]  (Requested Senior Leader) |

1. **Requested classification level of this meeting: Unclassified**[ ]  **SECRET**[ ]  **TS/non-SCI**[ ]  **TS//SCI**[ ]
2. **Standard meeting block is 25 minutes. If more than 25 minutes is requested, please explain why in the area below:**
3. Explanation for extended meeting. Please be advised that a request of greater than 25 minutes does not indicate that the request will be supported.
 |
| Purpose of the meeting:  |
| [Provide Input / Bottom Line - I.E. WHAT IS THIS MEETING ABOUT?] |
| List the questions that you would like addressed in this meeting: |
| [Provide input about what you are hoping to learn from DISA/JFHQ here. **Please state what the top 3 issues of concern to your organization are at this time**.] |
| Identify any previous interactions with DISA/JFHQ (group, person, dates, and purpose): |
| [Provide information about last three engagements with DISA/JFHQ)1. **(E.G.)** Met with DISA/JFHQ Director on/about summer 2022 or exact date. Meeting held with James Dean, CEO. Discussion centered on emerging protected waveforms to support LEO communications
2. **(E.G)** Met with Emerging Technologies Director on 02 APR 2022. Meeting held with Michael Scott, Senior VP. Discussion centered on emerging protected waveforms to support LEO communications. Recommended meeting with DISA/JFHQ Director follow-on.
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| Identify other DOD services, agencies, organization, where your product or service is being used. |
| [Provide Input, to include contract number if applicable] |
| Why do you believe your company brings best value to DISA/JFHQ and the DoD in your area of expertise? |
| [Provide Input] |
| Where do you see us partnering or doing business going forward? |
| [Provide Input – E.G. LOE # focuses on “X” and our company has made strides in machine to machine cloud integration for quick automated responses to service outages.] |
| Where can DISA/JFHQ become more efficient or provide a better user experience by partnering with your company? |
| [Provide Input – I.E. Where should DISA/JFHQ be focusing our future efforts to make best use of services such as yours?] |
| What opportunities to partner with your industry are there? |
| [Provide Input, to include upcoming requirements where you believe DISA/JFHQ should be focused on the type of information provided in this meeting] |
| Where can DISA/JFHQ do better as a partner with you going forward? |
| [Provide Input – I.E. If you currently support DISA/JFHQ via Prime or Subcontract support, what can DISA/JFHQ do to better utilize your time and abilities?] |
| What is DISA/JFHQ asking you to do which you believe does not make sense or could be done differently? |
| [Provide Input] |

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| CORPORATE ATTENDEES AND BIOGRAPHIES |
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| Attendee 1: Name, Title/Role |
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| Attendee 2: Name, Title/Role |
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| Attendee 3: Name, Title/Role |
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| **ADDITIONAL INFORMATION** |
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| **Product Briefing/Demonstration****Read-ahead of your product briefing or demonstration is due no later than 48-hours before the scheduled briefing. Should a read-ahead not be provided in the appropriate time, the meeting may be rescheduled or cancelled.** **Proposed Agenda:** **E.G.**1. Thunderdome2. Zero Trust3. AI / Machine-learning**Briefly describe Your product or service (define all acronyms).**Response:**[Provide Additional Input (if needed)]** |

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