



DEFENSE INFORMATION SYSTEMS AGENCY

P.O. BOX 4502
ARLINGTON, VIRGINIA 22204-4502

DISA INSTRUCTION 100-225-12*

5 May 2005

Last Certified Date: 5 September 2008

INFORMATION SERVICES

Access to Records and Information by the Inspector General,
Department of Defense

- Purpose.** This Instruction establishes policy and assigns responsibility for providing access to records and information to the Department of Defense Inspector General (DODIG).
- Applicability.** This Instruction applies to all DISA activities.
- Authority.** This Instruction is published in accordance with the authority contained in DOD Instruction 7050.3, Access to Records and Information by the Inspector General, Department of Defense, 24 April 2000.
- Policy.** DISA managers and supervisors will provide immediate access to and, when required, copies of records and information relating to matters under authorized audit, inspection, investigation, follow-up, or oversight projects by the DODIG in accordance with the provisions of the authority document. Only the Secretary of Defense can deny certain types of information, which are very limited.
- Responsibility.** The DISA Inspector General (IG) is designated the DISA official authorized to resolve all questions regarding access to records and information by DODIG personnel and to ensure compliance with the authority document. Upon determination that a Secretary of Defense denial may be involved in an access request, the IG shall immediately consult the DISA General Counsel to determine whether any criterion exists to establish a record as exempt.

FOR THE DIRECTOR:


YOLANDA CRUZ
Colonel, USAF
Chief of Staff

*This Instruction cancels DISAI 100-225-12, 22 May 1996
OPR: IG
DISTRIBUTION: Y

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