

Where do I send my completed requirements packages?

The functional areas that each DITCO supports are listed below and determine the DITCO assigned to support Mission Partner requirements.

DITCO-Scott/Information Technology (IT) Division (PS83)

Phone: 618-418-6125 (DSN 312-418-6125)

- IT hardware, software, and services for external Mission Partners within CONUS and OCONUS with the exception of:
 - Mission Partners in the Indo-Pacific Command (INDOPACOM) and Alaska
 - Service requirements identified as being supported by DITCO-NCR (PS6)
- IT hardware and software procurements for DISA Mission Partners with the exception of:
 - Mission Partners in the INDOPACOM and Alaska AOR (supported by DITCO-PAC (PS7))
 - Orders under the Joint Enterprise License Agreements (JELA) (supported by DITCO Scott – Emerging Technologies, Specialist Interest Contracts & Pricing Division (PS84))
 - White House Communications Agency and White House Situation Support Staff (supported by DITCO-NCR (PS6))
- Support for facility and other non-IT requirements for DISA Mission Partners and DISA ADCON organizations only, with the exception of J1 (supported by DITCO-NCR (PS6)). DITCO does NOT provide support for non-IT requirements for external Mission Partners.
- Global Solutions Management (GSM) orders
- Microsoft Enterprise Technical Support Services (METSS) orders

PS83 Mission Partners should email their completed requirement package submissions to disa.scott.ditco.mbx.it-requirements@mail.mil.

DITCO-Scott/Emerging Technologies, Special Interest Contracts & Pricing Division (PS84)

Phone: 618-418-6776 (DSN 312-418-6776)

- All Other Transaction Authority (OTA) acquisitions
- Orders under the Joint Enterprise License Agreements (JELA)
- Mobility requirements for the procurement of DoD Mobility Unclassified Capability (DMUC) and DoD Mobility Classified Capability (DMCC) mobility devices and service plans

PS84 Mission Partners should email requirements packages to disa.scott.ditco.mbx.it-requirements@mail.mil.

DITCO-Scott/Telecommunications Contracting Division (PS82)

Phone: 618-418-6794 (DSN 312-418-6794)

- Unclassified CONUS Fiber and Telecommunications Services (e.g., circuits, voice, internet)
- Telecommunication Networks/Systems
- Commercial Satellite Communications (COMSATCOM)

All DISA and external DISA Mission Partner CONUS telecommunication acquisition requirements packages (except those described in the following sentence) should be submitted to disa.scott.ditco.mbx.telecom@mail.mil.

Telecommunication service requirements that are ordered on an individual circuit/connection/service basis (e.g., circuits, voice services, wireless services, internet connections, pre-priced SATCOM), should be submitted via [DISA Storefront](#).

DITCO – Cloud Contracting Division (PS85)

Phone: 618-418-6407 (DSN 312-418-6407)

- Joint Warfighting Cloud Capability (JWCC) Contracts

All mission partners requesting a JWCC task order should complete the interview process via the DISA Acquisition Package Preparation System (DAPPS) at <https://services.disa.mil/dapps-atat>; completion of the DAPPS interview process and indicating DITCO as the contracting office will result in system generated required documentation and automatic submittal to DITCO.

DITCO-NCR (PS6)

Phone: 301-225-4083 (DSN 375-225-4083)

- Defense Enclave Services (DES) Service Acquisitions
- DoD Fourth Estate Defense Agencies & Field Activities (DAFA) Information Technology Support Services that may migrate to DES/DoDNet
- DISA Headquarters Facility Requirements
- DISA Program Support Services Blanket Purchase Agreements (DPSS BPA)
- Information Technology Research & Advisory Services (ITRAS) BPA Orders
- Johns Hopkins Applied Physics Laboratory / University Affiliated Research Center (JHU-APL/UARC) Orders
- Secretary of the Air Force / Concepts Development & Management Office (SAF/CDM)
- United States Strategic Command / Nuclear Command, Control and Communications Enterprise Center (USSTRATCOM/NEC)
- White House Communications Agency
- White House Situation Support Staff

PS6 Mission Partners should forward their complete requirement package submissions to disa.meade.PLD.mbx.ncr-it-requirements-inbox@mail.mil

Note: DITCO-NCR (PS6) supports acquisition of service requirements only, with the exception of the White House Communications Agency and the White House Situation Support Staff. All other hardware, software, and associated hardware/software maintenance requirements should be emailed to disa.scott.ditco.mbx.it-requirements@mail.mil.

DITCO-Pacific (PS7)

Phone: 808-786-9304 (DSN 315-436-9304)

- Unclassified OCONUS IT Services/Hardware/Software
- Telecom/Fiber requirements within the Indo-Pacific Command (INDOPACOM) Theater, including Alaska
- Hawaii Network Services (HNS) Task Order (TO)
- Indo-Pacific Transport Services (IPTS) / DISN Transmission Services-Pacific (DTS-P II)

DISA and external DISA OCONUS Mission Partners in the Indo-Pacific theater of operations should email completed MIPR funded IT Services/Hardware/Software requirement package submissions to the DITCO Pacific Mailbox, disa.fordisland.ditco.mbx.procurement@mail.mil.

Telecommunications service requirements (i.e. circuits, telephone services, wireless services, usage based services, and pre-priced telecommunications services/equipment requirements available under existing Indefinite Delivery (ID) contracts should be submitted via [DISA Storefront](#). To acquire HNS TO services and/or infrastructure upgrades, OCONUS Mission Partners must contact their respective Hawaii-based Base Communications Office (BCO), (i.e., Navy, Air Force, Army or Marines).

Note: This includes requirements from DISA Pacific (PC) and the DISA Field Offices (FO): DISA FO-Korea, DISA FO-Japan, DISA FO-Okinawa, DISA FO-Guam, and DISA FO-Alaska.

DITCO-Europe (PS5)

Phone: DSN 324-555-8100

- Unclassified OCONUS Fiber and Telecommunications Services (e.g., circuits, voice, internet)

DISA and external DISA OCONUS Mission Partners in the European and African theaters should forward completed requirements package submissions to the DISA Stuttgart DITCO Mailbox PS511, disa.stuttgart.ditco.mbx.pl511@mail.mil.

Mission Partners in the Southwest Asian (SWA) theater should email completed requirements package submissions to the DISA Stuttgart DITCO Mailbox PS52, disa.stuttgart.ditco.mbx.pl52@mail.mil.

Telecommunication service requirements that are ordered on an individual circuit/connection/service basis (e.g., circuits, voice services, wireless services, internet connections), should be submitted via [DISA Storefront](#).

Note: This includes requirements from DISA AFRICOM (AF), DISA CENTRAL (CS) and DISA EUROPE (EU).

Joint Interoperability Test Command (JITC) Test, Evaluation, and Certification Service Requirements

Please email completed IT requirement package submissions to disa.huachuca.jitc.mbx.purchases@mail.mil.

JITC personnel will prescreen the requirements and forward completed packages to the assigned DITCO.